

Arlington Independent School District

T-TESS Calendar 2023-2024

APPRAISAL ACTIVITIES for T-TESS Teachers	DATES
Deadline for new-hire training and annual T-TESS orientation (Late hires complete training/procedure review within 3 weeks of start date)	August 11, 2023
Deadline to acknowledge TTESS orientation in Strive	August 11, 2023
Formal observations begin	September 11, 2023
Deadline for entering professional	

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Deadline for completion of formal observation of probationary teachers	December 15, 2023
EOY conferences may begin	March 18, 2024
Appraiser uploads evidence toward goal attainment (must be submitted prior to EOY meeting)	
Deadline for completion of formal observation (except late hires)	March 27, 2024
Deadline for completion of EOY conferences	April 26, 2024
Written Summative Report completed after EOY conference	Released to teachers within ten (10) days after conference
Final date to release Summative Report	May 10, 2024
Appraiser marks current year's goals as complete	May 10, 2024
All appraisal process tasks must be finalized on or before this date	May 24, 2024

Formal T-TESS observations may not be conducted on the following days:

- x During the two weeks following the day of completion of T-TESS orientation
- x During administration of standardized tests
- x On the days before and after a school holiday:
 - o September 1 & 5
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 - o November 17 & 27
 - o December 21
 - o January 8
 - o January 2 & 16
 - o February 6 & 20
 - o March 8 & 18
 - o April 2

AISD Texas Teacher Evaluation and Support System (T-TESS) 2023-2024 Appraisal Procedures

Certified Appraisers	<ul style="list-style-type: none"> x Principals, Assistant Principals, and Identified Coordinators & Deans (Secondary Level) x Appraisers must be School Board approved annually prior to conducting T-TESS appraisals x Prior to conducting appraisals, new-hire administrators are required to contact the Director of Employee Relations regarding T-TESS certification and Board approval
Teacher Training	<ul style="list-style-type: none"> x August Staff Development Week - Principal-led review of T-TESS policy, procedures, calendar & Student Learning Objective (SLO) process x Teachers acknowledge orientation/review in Strive by clicking the icon x Teachers new to the profession or who've never been trained in T-TESS participate in the <i>T-TESS Orientation Canvas Course for New Teachers</i> x Principal monitors completion of training
Goals	<ul style="list-style-type: none"> x All teachers enter goals in Eduphoria Strive x For a teacher in the first year of appraisal under the T-TESS or for teachers new to the District, a Goal-



*During any school year when a complete appraisal is not scheduled for an eligible teacher, either the

