

AISD Board of Trustees Charge
to the
Citizens Bond Oversight Committee

The Citizens Bond Oversight Committee (“Committee”) is established to provide transparency and enhance public confidence in the use of proceeds from the sale of bonds authorized by Arlington Independent School District (“AISD” or “District”) voters on May 10, 2014. The purpose of the Committee is to provide findings and recommendations to the Board of Trustees (“Board”) relating to the expenditure of bond proceeds authorized in the 2014 Bond election, the progress of the 2014 Bond program, and ways the District can maximize the potential of the 2014 Bond program.

The Committee shall operate strictly within the charge approved by the Board.

The Committee shall serve in an advisory capacity to the Board and shall not assume the responsibilities or duties of the Board or AISD administration.

The Committee shall be comprised of a maximum of 11 members appointed by the Board. Committee membership may include no more than 1 AISD employee.

Individuals must pay property taxes (residential and/or commercial taxes) to the Arlington Independent School District and be paid current on their property taxes to be eligible for Committee membership. Every application received by the Board shall be given careful consideration. Final

Individual members of the Committee shall not exercise authority for the Committee as a whole and shall not act independently of the Committee.

The Committee shall operate within applicable AISD policies and regulations and applicable law.

All meetings of the Committee (and subcommittees) shall be open to the public.

The AISD administration shall be available to the Committee as required, but within limitations imposed by the administration's daily duties.

Each Committee member shall be asked to make a firm commitment to attend all Committee meetings, to visit District facilities as needed, and to participate in the formation of reports to the Board. Committee members shall miss no more than two Committee meetings in any calendar year (not including subcommittee meetings) to remain a member of the Committee. Any member who misses three Committee meetings will be automatically dropped as a Committee member and the Board may appoint a replacement.

The Board shall appoint a Committee Chairperson to serve at the will of the Board. The Committee Chairperson and Superintendent or Superintendent's designee shall establish the specific timeline, frequency of meetings, and agendas for the meetings. The Committee Chairperson and Superintendent or Superintendent's designee shall also organize the formation of subcommittees, as appropriate, to research and analyze issues in greater detail. Subcommittees shall operate strictly within the Committee charge approved by the Board.

The Committee may adopt operating rules and may seek advice from AISD employees as appropriate.

The Committee shall meet at least once each quarter to review the bond program expenditures and progress. Additional meetings may be called, as necessary, by the Committee Chairperson and Superintendent or Superintendent's designee (not including subcommittee meetings). In the first year of operation the Committee may hold up to two additional organizing meetings.

Two-thirds of the Committee membership must be present at scheduled meetings in order for the Committee to vote. If less than two-thirds of the Committee membership is present, they shall meet but not vote. All decisions of the Committee shall be made by majority vote.

The Committee shall begin its duties not later than October 2014. The Committee shall provide progress reports, findings, and recommendations to the Board semi-annually or more frequently, if appropriate. The Committee Chairperson may contact the Board at any time.

The target date for completion of responsibilities shall be the first Board meeting in January 2020, or such date at which all scheduled bond projects have been completed. Upon completion of its

The Board may act upon any interim or final finding or recommendation by approving, amending, altering, or not approving all or any part of the any Committee recommendation.

The Citizens Bond Oversight Committee is charged with the following:

- Review the January 2014 report submitted to the Board by the 2013-14 Capital Needs Steering Committee to gain an understanding of the projects and capital needs recommended for inclusion in the 2014 Bond Program.
- Review the process used to solicit, qualify, and select design professionals and contractors and vendors for projects funded from the 2014 Bond Program.
- Review reports on the current status and planned implementation of the 2014 bond program to determine whether such status and implementation are consistent with the bond program approved by the voters.
- Review bond program reports that track budgets, encumbrances, expenditures, and fÃ